

## **Policy: Online Donations**

### **Refund Policy**

The Presbytery of North Puget Sound, its congregations and covenant groups do not refund online mission donations; however, a donor may change the mission to which the funds were allocated if the request is made to the Presbytery of North Puget Sound within 20 calendar days of the donation date. Requests must be made in writing; email is acceptable.

The Presbytery of North Puget Sound may, at its discretion agree to modify the amount donated.

### **Email Confirmation of Donation**

Each time a donation is completed, the donor will receive a confirmation email containing the following:

- the name of the mission donated to
- the amount of funds donated
- a copy of the Online Donation Policy

The email confirmation serves as a statement of charitable tax donation. The donor is responsible for maintaining a hard copy of his or her donation records for tax purposes.

### **Fully Funded Missions**

Donations made to a fully funded mission will be redirected to the organization sponsoring that mission for reallocation. If the sponsoring organization's missions are all fully funded, the donation will be redirected to the Presbytery of North Puget Sound for reallocation to missions which are not fully funded.

The donor of reallocated funds will receive an email notification of the change within 45 calendar days of the donation date.